



# City of Meadow Lake

## Application for Temporary Street Use Permit

Applications must be submitted at least three business days prior to the proposed use in order to allow sufficient time for review.

<b>A. Application Information</b>				
<b>APPLICANT</b>	Name of Organization:		Type of Organization:	
	Mailing Address:		City:	
	Province:		Postal Code:	
	Applicant / Contact Person Name:		Alternate Contact (if applicable):	
Phone Number(s) - Please provide at least one cell phone number:		Email Address:		
<b>REQUEST DETAILS</b>	Purpose of Closure:			
	Type of Closure (i.e. full street closure, use of parking lane, sidewalk closure, boulevard closure, other)			
	Reason the Street Closure is Required:			
	Street Address:		Area to be Temporarily Closed / Barricaded:	
	Proposed Start Date & Time:		Proposed End Date & Time:	

\*If additional space is required, please attach another sheet

Required: Include a site plan showing the whole work zone, with lane closure signage and locations of traffic control devices to be used. Include proof of sufficient insurance.

<b>B. Application Terms and Conditions</b>	
<p>I hereby agree:</p> <ol style="list-style-type: none"> <li>a) To indemnify the City from all claims which might be made against the City as a result of the use of the street and/or sidewalk for the above described purpose;</li> <li>b) To keep the City of Meadow Lake harmless and free from all claims for damages or injuries to any person animal or property in any way arising from the use of the street and/or sidewalk during the closure;</li> <li>c) To abide by any additional conditions included by the City in this permit;</li> <li>d) To abide by all applicable provincial and federal laws and City bylaws, including the Noise Bylaw;</li> <li>e) To be responsible for contacting any businesses along the road to discuss and mitigate the impact of the road closure on their business operations;</li> <li>f) To be responsible for any costs resulting from any damages to the City street, curb or sidewalk, removal of debris, or other costs to the City that occur as a result of the activities under this permit; and</li> <li>g) That as the permit holder I am responsible for providing sufficient barricades, pylons, and other traffic control devices that may be required by the City.</li> </ol> <p>Name and Title (please print): _____</p> <p>Signature of Applicant _____ Date _____</p>	

NOTE: For community events, the City will provide barricades upon request. In such cases, the applicant is responsible for any damages or replacement costs for any signs, barricades or cones lost during an event. This option is provided only for not-for-profit community events or fundraisers. All contractors are required to provide their own traffic control. If a commercial site is found to have insufficient traffic control, signs and barricades may be posted by the City with the cost billed to the applicant.

For requests involving Highway 4 or 55, this application must be submitted at least thirty days before the requested date.

<b>C. For Office Use Only</b>	
Application Received By:	Date of Receipt:
Application Approved By:	Approval Date:
Signature of Approving Official:	
<input type="checkbox"/> Copy forwarded to the Meadow Lake Public Works, RCMP, EMS and Fire Department.	
Additional Conditions (if applicable):	

**Please note that the City of Meadow Lake retains the right to cancel this permit and/or issue fines against the permit holder if the above listed conditions are not complied with, or if the temporary street use is found to be hazardous to vehicle or pedestrian safety.**