



CITY OF MEADOW LAKE

POLICY

SECTION:	Public Works & Utilities	NUMBER: 800-15-001	RESOLUTION: 352/15, 421/15, 455/15, 338/22
TITLE:	Water & Sewer Installations	EFFECTIVE DATE: January 1, 2023	
ORIGIN/AUTHORITY:	Council	LAST REVISED: December 12, 2022	
DEPARTMENT:	Office, Public Works		

This policy is to be consulted in conjunction with the City of Meadow Lake Water and Sewer Bylaw No. 13/2018. Should there be any disagreement between the two documents, the requirements of the bylaw shall supersede any requirements in this policy.

GENERAL REGULATIONS:

1. All installations of water and/or sewer services whether performed by City employees or by private contractors shall conform to the guidelines and standards set by the City. These standards shall be reviewed annually and amended by the City Engineer as required. A copy of the standards shall be made available to any individual upon request.

WATER METERS:

1. As per Section 6 of Bylaw 13/2018, each user of water services must have a meter installed on the premises in order for these services to be provided. Meters for all new buildings requiring service must be installed in accordance with City standards.
2. Water meters shall also be installed in all City owned facilities where possible in order to track water usage.
3. For new water meters, the cost for meter backs shall be as per the fee schedule set out below. Where a meter back must be replaced within 365 days of its initial installation, the additional meter back rate shall be charged in addition to the regular fee.

NEW CONSTRUCTION:

In all cases when newly constructed buildings are connected to City services, the sewer line shall be flushed by the City before the water is first turned on. Flushing shall be scheduled between the contractor and the City and is to be completed after the backflow valve is installed, but before the water is turned on to the building.

CONNECTIONS BY PRIVATE CONTRACTORS:

For installations from the property line to the house where the owner wishes to hire his or her own contractor to install services, the following shall apply:

1. The contractor must be approved by the City Engineer.
2. The work must conform to the current version of City standards.
3. Work is to be inspected by the City Engineer or his appointee prior to backfilling.
4. An inspection fee will be charged for each inspection required.
5. If any of the above regulations are not followed, any work that has been done may be removed by the City at the cost of the property owner.
6. The City will not assume any liability for installations performed by private contractors.
7. The owner and contractor are advised to consult Excavation and Backfilling Bylaw No. 12/2013 to determine any additional obligations, permits, or fees that may apply.

FEES:

In addition to the fees set out in Water & Sewer Bylaw 13/2018, the following fees may apply:

- The cost for the initial connection to the main will be outlined within a Servicing Agreement.
- The costs for shutting off mains, inspection/supervision and other fees may also be incurred per the Public Works Rates Policy 800-10-011.