



**Event Application for \_\_\_\_\_ (please specify facility)**

**Applicant Information**

Full Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Last First

Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address Apartment/Unit #  
 \_\_\_\_\_  
City State ZIP Code

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Dates of Event : \_\_\_\_\_

Do you require Set Up/Take Down days for reduced rate of \$135/per day? If yes, please specify dates: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Name of Event: \_\_\_\_\_

Number of people expected? \_\_\_\_\_

Is your event a public or private event?  Public  Private  Other

If you checked off other please specify: \_\_\_\_\_

Is this event to support ongoing charity or charitable fundraising effort?  YES  NO

If yes, please specify? \_\_\_\_\_

Will alcohol be served at the event?  YES  NO

Will food be served at the event?  YES  NO

Will your event be of high interest to the media?  YES  NO

Will your event display fireworks/pyrotechnics?  YES  NO

Will your event feature extreme sports?  YES  NO

Will your event involve any type of livestock (arena only)?  YES  NO

What are the daily hours your event is open to the public? \_\_\_\_\_

**Declaration**

I hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct.

Signature: _____	Date: _____
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*Thank you for filling out our facility application, once your completed application has been received and reviewed the Facility Coordinator will contact you for follow up.*

*If you have any questions please contact [recmanager@meadowlake.ca](mailto:recmanager@meadowlake.ca) or call City Hall (306) 236-3622.*